

April 9, 2022

Lakeway Airpark Board Meeting Minutes – Proposed

Meeting called to order at 9:34am – Mike Torbett

Board Members Present (Quorum reached):

Mike Torbett Erik Mulloy Bill Gunn Josh Cobb

Members/Visitors Present

Robert Turchan Karen Turchan Pat Hall David Neubert Tim Chinn Jeff Klaas
Bob Tozzi Andy Trevino Mike Boston Lee Finch Gene Villanueva
Terry Priestap Bill Kulpa Chuck Scott Willis Jeffreys Mike Collier

Secretaries report – Josh Cobb

- The March 12th 2022 meeting minutes were approved by the Board
- The April 9th 2022 meeting agenda was presented and approved by the Board.
- The February 12th 2022 meeting minutes were amended and read to the Board and approved by the Board

Financial report – Erik Mulloy

- Report on finances: renewal notices are coming out soon. Discussion of % of landings and parking that we are successfully charging for; 30-50% success rate. It was suggested that at our next mtg we agendize an item to discuss how to better collect fees.
- Erik will set gas price to \$6.15/gal – Erik
- Erik will work on getting the QR code stickers/papers made up - Erik

Maintenance update – Cory Bull

- Cory was not present, no maintenance update was given.
- Bill Gunn agreed to replace toilet flush kits – Bill G.
- Pat Hall gave an update that the spill bucket was in fact *NOT* cracked & we passed the TCEQ inspection. We are in full compliance with TCEQ.
- A motion was made to spend up to \$5,000 to re-seat the spill bucket (\$2-3K est cost) and unanimously approved by the Board. Pat Hall is point along with Jeff K, Tim C and Steve S.
- Josh mentioned that he noticed gas pump not producing receipts – Jeff Klass to check/fix/reload.

Social committee / Community relations – Scott Epley

- Report on Social Events was given with our next event being a movie night in April with next one planned for May or June. (June 18th has since been decided).
- The Board discussed and agreed to hold an open house for families and kids from 8:30-9:30am on the 2nd Saturday of the month, just before our regular Board meetings. Pilots and members should plan to be present and greet families. Josh will promote it on social/web site – Josh // kids gift + donuts to be out on table – Scott/Josh

Airpark safety update – Bill Gunn

- Discuss safety items was given by Bill and focused on not having 2 planes on runway at same time (ex: one in run up at far end and other landing). Agreement was reached to create two signs that read “ONLY ONE AIRCRAFT ON RWY AT SAME TIME” + 2 frames and place these at obvious location – Josh to make sign design and get quote for sign and frame.
- Calm wind runway discussion. No decision made.
- Brief discussion about plane that lost brakes during taxiing. No damage, no harm. Cause IDd and fixed.

Old Business

- Airpark elections planning, candidates, nominees, etc. – election committee. General discussion and list of who is up for election: 2 on airpark: Erik Mulloy and Cory Bull / 2 off airpark: Scott Epley and Josh Cobb
- Finalize metric for when to pause new tie down sales – Board discussed. Metric was determined to be as follows: when 90% of available tiedowns are sold to tie down leases, we pause new lease approvals. [Post meeting note: There are 23 paved T spots and 24 total annual leases that are paid and active. New tie down lease approvals paused.]
- A general discussion of pricing for Tie Downs was had. It was agreed that this topic would go to the committee being formed by Erik to review all scheduled pricing – Erik

New Business

- PR Firm – Crisis Management Plan proposal – Mike discussed his plans to look for a PR firm we could engage with to help plan with - Mike
- **Tabled.** List of documents to maintain in the pilot shack / Ex: Ground Leases, Membership List disclosure, etc. – Josh
- **Tabled.** Standardize timing/deadlines for meeting agenda submissions and publication of agenda - Josh
- Robert Turchan, homeowner member requested permission to build a paved concrete connection from his property and hangar to the taxiway. Property address: 107 Airpark Ct. Lakeway TX 78734 – this was unanimously approved by the Board.
- Mike Boston, part time Lakeway City employee spoke to the group about inviting the B-25 (Yellow Rose) to come land at the Airpark on July 4th. The plane is 19,000lbs empty (23,000 with fuel) which is far above our 12,500 gross weight limit. On top if that it will be very hot on the 4th. Everyone was appreciative of Mike Boston's idea and efforts and we agreed to get back to him with a decision, which we agreed (unfortunately) is a No. – Mike T.
- Lakeway Airpark participation in the 4th of July Parade / volunteers would like to know. Josh requested agreement that we would have a float in the parade. Mike T. asked Josh to research the application and cost. If it was less than \$400 for entry fee Josh could proceed to enter. Josh mentioned he would be looking for volunteers to help build/organize the float - Josh

Meeting was adjourned at 11:20am

There was no executive session to discuss additional Legal, PR planning.
