

July 11, 2020

Lakeway Airpark Monthly Board Meeting Minutes

Meeting called to order by Jeff Klaas at 9:32am

Board members present (quorum reached):

Jeff Klaas Phil Thompson
Erik Mulloy Stan Ragan
Scott Epley Josh Cobb

Other members present:

Ed Ragan Keith Durio Burke Edwards Justin Hobson Bill Kulpa
Sam Lynch T. Priestap Tom Harper Tom McKnight

Zoom attendees:

Gordie White Jean Thompson Mark Kobelin Mike Torbett
Jack Pierce Townsend Maddox Edmonson D. Nuebert

Introduction to meeting made by Jeff Klass

- Reviewed the agenda.

Newly Elected Board Member Role Selection – Josh and Scott had their board roles confirmed. Josh is Secretary and Scott is “Member at Large” role and will be handling ramp checks, coordination, etc.

Secretaries report – Josh passed out the meeting agenda and presented copies of the approved May meeting minutes.

- May 9, 2020 Board Meeting Minutes were approved.

Financial report presented by Erik Mulloy.

- Report approved.

Maintenance update was provided by Jeff Klaas in Cory’s absence.

- Spill kit sign update was [discussed?/not discussed?] by Phil
- Ed reports the north windsock was replaced and also moved from the west to the east side of the runway for better performance indications (less dirty wind) and lines up on same side as the mid-field and RWY 34 end windsock.
- Runway seal coat update was not given and remains an item for discussion at the next meeting.
 - Cory to get quotes for seal coat – separately for runway, taxi way and hangers, ramp.
 - Get paving quote for runway for comparison and decision making.

Social committee / Community relations update given by Jeff

- No social events or dinner planned due to Covid guidance.

Old Business

Mud project update give by Jeff

- Jeff said they are making progress. Phil commented that the workers will need to re-smooth dirt and for homeowners affected to watch the progress and remediation efforts closely to ensure outcome is as expected for their individual property.

Property tax update was not given and remains an item for discussion at the next meeting. Erik / Jeff / Gordie

- Set up meeting with that Agent of record - Jeff
 - Getting info together to file an appeal.
 - Need runway paving costs to support financial needs.

Hours of operation violation prevention was not given by Stan and remains an item for discussion at the next meeting.

Lit signage – solar light on sign update given by Phil

- One side of the sign may have a light covered by a Lantana bush as per Jeff not seeing that side lit up. Both will check on it.

Alternate verbiage update was not given by Erik and remains an item for discussion at the next meeting.

Helicopter OPS

- AFD update – 5010 form in process was discussed by Jeff who mentioned that there was no update from the FAA or TXDOT even after the submission.

Storage shed update was given by Jeff

- Jeff will call the city of Lakeway to follow up on permit discussion, etc. Jeff mentioned the estimated cost would be around \$70,000. A member wondered if a metal shed would be cheaper but the response was the city would be unlikely to permit the look of a metal shed in that location.

New Business

Ramp Checks discussed by Scott

- Scott asked for an updated airplane tie down, hangar usage and vehicle list for people paying for the use of those spaces. This will allow Scott (and all the ramp check volunteers) to better manage the ramp checks and know who is and who is not to be flagged (notified with a payment due envelope). Erik replied that he would run a report and give it to Scott this week.

Updating volunteer list discussed by Scott

- Scott asked for more volunteers to do ramp checks. There is a training he will give. One member volunteered to be added to the existing group of volunteers.

Use of concerns@3r9.org and board@3r9.org and email members of each was discussed by Josh

- Josh asked if there was a benefit to “clean up” the membership email list: 3r9@3r9.org. The response was ‘yes’, but to first audit the list, sharing it with Jeff Klaas who will identify members and courtesy/friends of the airport email addresses that should remain. Josh is going to create and share a gdoc with Jeff to review and then proceed with clean up.

Josh proposed to change 3r9@3r9.org to members@3r9.org and to make 3r9@ forward to members@ in case people ever email to 3r9@ in the future.

- This proposal was approved and Josh will work to do this once he has full access to email management and domain name management.

A new item was requested by Tom Harper to be added to the agenda: Speed Bumps on Flying Scott street.

- The board approved this item for discussion.
- Tom discussed the dangers presented by cars driving too fast around the corners at each end of Flying Scot St. He suggested low profile speed bumps to be added to the corners. Another member brought up the issue of EMS access and city approval. Another member pointed out that much of Flying Scot St. is on Lakeway Airpark property and thus may not need city approval. Some discussion about where on Flying Scott street the airpark ownership of the street ends. Erik suggested solar powered blinking yellow lights and a sign at each end of the airpark owned parts of Flying Scott street, avoiding need for any city approval and would not interfere with EMS. Everyone agreed people drive too fast there. People and animals have almost been hit. There was confirmation that there is a city placed sign warning drivers before each corner about the airport traffic movement, but that these signs are hard to see. Mike Torbett suggested putting stop signs up, since that would solve the problem of speed and not encumber EMS. Erik said he would look into the cost of solar powered blinking yellow lights/sign for installation on airpark property.

Meeting adjourned at 10:10am

Right after the meeting was adjourned, via Zoom a new item was requested by Mark Kobelin, flight instructor to be added to the agenda: a request to have a Veterans Day event on Saturday Nov 7th or 14th. This item was not a formal agenda item as the regular session had been adjourned and members were leaving, but the request for a discussion was granted by the board and Mark explained his proposal: A Veteran's day fundraiser and fly-in with demo flights and showcases, some food, speakers, etc. Phil responded with his and our board support but cautioned on the complexity of logistics, organizing, volunteers, safety, etc. and welcomed seeing the proposal by Mark, who agreed to send it to: concerns@3r9.org. Josh will add this item to New Business at the next board meeting.

Meeting moved into Executive Session at 10:15am

Board members present (quorum reached):

Jeff Klaas Phil Thompson

Stan Ragan Scott Epley

Josh Cobb

- Discussed a legal item.
- Adjourned at 10:35am.