

May 14, 2022

Lakeway Airpark Board Meeting – Approved Minutes

Meeting called to order at 9:33am by Mike Torbett.

Board members present: Mike Torbett Phil Thompson Cory Bull Bill Gunn Josh Cobb
Scott Epley

Members/Attendees present: Chuck Scott Kim Mulloy Tim Chinn Mike Collier Sam Lynch
Steve Zbranek Jim Pohoski Terry Priestap

Secretaries report – Josh Cobb

- The April 9th 2022 meeting minutes were approved by the Board
- The May 14th 2022 meeting agenda was presented and approved by the Board.

Financial report – given by Jeff Klaas

- Report on finances: \$7000 reduction in fuel sales due to loss of flying club + \$3000 in other revenue = \$10,000 lower income reported or 20% of net income. 205 invoices for annual membership were sent. 81 members paid by May 11th. 25 club members cancelled membership. 4 new class IV members joined.
- Report on QR code / Venmo – no update.

Maintenance update – Cory Bull

- Jeff Klaas fixed pilot shack lights and treated fire ants.
- Jeff Klaas is going to check irrigation and status.
- Water fountain trap needs to be fixed - Cory
- Mike Collier suggested the airpark remove the steel grass edging in locations around the quad hangars. Agreed to do next workday in July.
- Scott Epley asked to remind everyone that people should use the large trash behind the pilot shack and not the smaller trash next to the fuel pump or on the front porch next to the green picnic table.
- It was proposed to get rid of the wood swing at the next work day in July.
- It was proposed to buy and replace the metal fuel price flip sign and Phil Thompson would get a quote - Phil

Social committee / Community relations – Scott Epley

- It was suggested that someone reach out to the High School to start/enable/invite a Flying Club there.
- Ongoing "Meet the Airpark, Meet a Pilot" program started: 8:30-9:30am 2nd Saturdays of each month
- June 18th Movie Night – 7pm / invites and emails sent / reminder invite going out in early June
 - An up to \$500 budget was approved by the board unanimously for this event.

Airpark safety update – Bill Gunn

- Presented language for new safety sign (2) and voted unanimous approval. Sign will read: "T/O & LNDG ONLY 1 ACFT ON RWY" in standard airport colors/styline. Stokes sign. Josh will design and handle with Stokes – Josh
 - A budget up to \$1000 was approved by the board unanimously.
 - Need to add this to the AF/D, web site, etc. – Josh and Jeff Klaas

Old Business

- Airpark elections planning, candidates, nominees, etc. – election committee.
- Finalize metric for when to pause new tie down sales (capacity constraint) – Josh to present to Board that we are at capacity for asphalt tie downs with 23 t-spots and 23 planes leased for tied down... leaving the only space for parking to the grass area or randomly empty t-spots on asphalt. Board tabled a vote for methodology decision to determine 100% capacity.

New Business

- List of documents to maintain in the pilot shack / Ex: Ground Leases, Membership List disclosure, etc. – Josh
- Standardize timing/deadlines for meeting agenda submissions and publication of agenda - Josh
- Lakeway Airpark participation in the 4th of July Parade / volunteers needed & timeline. Josh explained the details and asked for budget.
 - A budget up to \$1000 was approved by the board unanimously