

December 11, 2021

Lakeway Airpark Board Minutes – Approved

Meeting called to order – Mike Torbett

Board Members Present (Quorum reached):

Mike Torbett Cory Bull Bill Gunn Scott Epley

Members/Visitors Present in room:

12 other members attended the meeting
Ben Stroubel, a new member, was introduced and gave a simple background

Secretaries report – Josh Cobb

- The November 13th 2021 meeting minutes were approved by the Board
- The December 11th 2021 meeting agenda was presented and approved by the Board.

Financial report – Erik Mulloy

- Audit of books. Erik not in attendance, no update.
- Update on Lease rates. Erik not in attendance, no update.

Maintenance update – Cory Bull

- Cory – Batteries installed in paper towel dispensers. Door lockset to be ordered. T spot/parking space has been painted over to give better access for large planes on the ramp.
- Jeff Klaas – ordered and received wind socks that were wrong size, thus reordered.
- Neill – Taxiway to hangers too narrow, planes often running into grass on turns. Need to be widened in turns. Cory indicated widening the turns with concrete can be contracted out more efficiently. It was suggested to offer to landscapers to perform the work.
- Bill Gunn – indicated Fuel Pump Does not zero out on mechanical gauge. Digital works correctly and payments are based on digital readouts. The unit may not pass inspections as required. Corey to check with technician for repairs.
- Mequite tree across from Corey's taxiway need to be cut and based treated with Remedy.

Social committee / Community relations – Scott Epley

- December Social deferred to January on account of everyone's busy Christmas schedules.

Airpark safety update – Bill Gunn [**NEW standing agenda item approved by the Board**]

- Bill Gunn – Fire Dept. meeting/training was discussed and will be investigated with them further.
 - Guidelines need to be identified – Who do we call?
 - 911 for Police,....DPS Highway Patrol can write tickets.
 - In event of accident, you may assist but only at your own risk.
 - How to and equip for removal of airplane off runway.
- Mike – Asked those attending if anyone is aware of any unsafe conditions.
 - Not using full length of runway, even though signs are posted along runways.
 - Night take-offs are still occurring.

Old Business

- Master Record Update – Jeff Klaas indicated it is updated and considered done.
- Hail Shed – Erik not present thus deferred.
- Review of FAQ – Josh not present thus deferred. Plan
- Update on running tags on two long term cars parked at airport – Terry Priestep gave brief restatement of situation. Erik not present thus deferred.
- Update on Venmo payment path and QR code stickers – Erik not present and deferred except for some brief comments/background for those not aware. Efforts being taken to reduce lost income, primarily from turbine landing fees. Investigating equipment and subscription
- Update on the Flight Aware equipment install – Erik not present. Flight Aware has equipment available. To be investigated further. They can provide historical data for analysis to determine potential revenue gains and economics of system.

New Business

- Letter from and exchange with Lakeway Mayor Tom Kilgore – Mike Torbett gave synopsis and history.
 - Invited for Kilgore to attend an airport meeting, but has not accepted yet.
 - We need to get involved in City Council meetings, attend city meet & greet events, and pursue a representative from the airpark to run for a City Council seat (Logan Brown's name was mentioned as a possibility).
 - As a follow-up, Mike has communicated with Kilgore:
 - Advised Kilgore of recent helicopter Life Flight event landing at night at 3R9, as a supporting asset to the city.
 - Met and spoke with Kilgore at a recent Meet & Greet event.
 - It was suggested we provide to Kilgore and City Council some airport and aviation basics:
 - Possible ride in airplane
 - Tie in economic impact of the airport
 - Provide information of aviation activity has doubled in last year.
 - Other potential airports are being considered in the area, such as Dripping Springs.
- Paving over of grass tiedown area was suggested by Gates due to loss of one pave tie-down and offered to pay taxes on extended parking.
 - May require City Approval
 - Optics may be view as negative. Increased parking infers increased activity and noise.
- Approved by vote the removal of the password on web site to view past meeting minutes
- Hail Shed: Erik not present and thus deferred.
- Advertising on web site: Brief comments by Mike Torbett and deferred to next meeting.
- Review FAQ on web site: Brief comments by Mike Torbett and deferred to next meeting.
- Mike proposed to eliminate the perk of two free nights parking on ramp for topping off of fuel tanks. Mike cited a shortfall on funding the re-paving of runway. Not receiving enough income from fuel sales and parking/landing fees. He also cited that payment compliance is low at only 12 plane-nights per month. This would help increase revenue to airpart. Mike provided data analysis. A vote of the board resulted in unanimous approval.
- Mike proposed the formation of a committee to investigate issues and options to ensure availability of AVGAS at 3R9. A vote of the board resulted in unanimous approval.

- Board adoption of Updated Airpark Safety Rules: Bill Gunn made proposed changes to expand or clarify rules for the airport.
- Flight Operations
 - Ultralight and unpowered glider operations – Revised language approved by Board.
 - Unmanned aerial devises – Revised language approved by Board
 - No large aircraft..... – Proposed language was not approved by Board
 - No touch and goes..... – Proposed language was not approved by Board
 - No fixed or drive-on commercial operations.....- deferred, already in city code
 - No takeoff and landings from sunset to sunrise....- rejected by Board
 - Minimum traffic pattern altitude...- rejected by Board
 - Overhead patterns.....- tabled
 - Climb on runway headings.... – rejected by Board
 - Calm wind runway....- rejected by Board
- Airpark Movement, Refueling and Parking – Meeting running long, thus only had brief discussion on these items. No voting and tabled until next meeting.

Meeting adjourned