

January 9, 2021

Lakeway Airpark Board Meeting Minutes - Proposed

Meeting was called to order by Jeff Klaas at 9:30am

Board Members Present (Quorum reached):

Jeff Klaas Phil Thompson Cory Bull
Scott Epley Josh Cobb

Members Present in room:

Steve Smith Terry Preistap Bill Kulpa Doug Beckham
James Pohoski Sam Lynch

Members via Zoom:

David Neubert Alan Fudge Natalie Biggs

Introduction to Meeting by Jeff Klaas

New member Steve Smith was introduced. Ex commercial and military pilot and just purchased Hangar B4. Welcome Steve!

Secretaries report was given by Josh Cobb

- The December 10th 2020 meeting minutes were approved by the Board.
- The January 9th, 2021 meeting agenda was presented and approved by the Board.

Financial report was not given due to Erik Mulloy not attending

- Report on finances would be delivered via email after the meeting, by Erik - Erik
- Update on purging non-aircraft owners from the credit card fuel discount program list. A request to remove this from future agendas, until it is explicitly re-added, was made.
- Jeff discussed that he is in the process of sorting through a spreadsheet to figure out hangar dues, ramp dues, etc.
- Jeff mentioned that it has been 20 years since membership dues were raised and we are looking at raising them by 20% soon.

Maintenance update was given by Cory Bull

- Report on maintenance as a general topic was briefly discussed, mainly around resurfacing (estimated to be in five years) and planning for future costs by being diligent about aircraft ramp and parking charges, fuel margins, and landscaping expenses
- A note was made that the picnic bench was rebuilt and painted.
- A mention was made that the fuel area grounding clip on the end of the static line went missing and that Jeff put a temporary replacement on the line.
- Jeff mentioned that we would soon need new payment envelopes.
- Jeff mentioned that it would be good to add more "Danger" signs around the perimeter of the runway between home taxiways. We have 10 metal frames and 6 "Danger" signs. It was assigned to Erik (in absentia) that he would work to print new signs at Stokes – Erik.
 - Jeff offered to locate the exact placements of the new signs to be added – Jeff

- General discussion about the need to have MUD block an entrance to the airport property at the south-southwest end where a pile of rocks would best be used to block it.

Social committee / Community relations – Scott Epley

- Update RE: due to covid it was decided to table this until February – Cory & Scott

Old Business

- Jeff mentioned he last checked last week and is still waiting for the FCC license renewal to be issued for the airport - Jeff
- Jeff made a note to check on the NOTAM update progress - Jeff
- Looking for a new WIFI unit for the terminal building – Jeff

New Business

- The discussion about locating Jet-A fuel at the Airpark was tabled due to Erik not being present.
- An additional new business item was brought by Jeff re: forming a Board election committee in February to plan for the upcoming Board election. Two on-airport and two off-airport Board members are scheduled to rotate off the board in June 2021 - Jeff
- Jeff mentioned that we needed to start the process for discussing dues increases and to talk to Erik Mulloy about the runway resurfacing in 5 years (planned) – Jeff
- Jeff mentioned that the effort to design and plan for a storage shed at the north end of the parking lot needed to be re-started. Currently no specified owner/leader for this.
 - There was some general discussion about irrigation and landscape maintenance savings tied to the shed being built to store our own equipment.

The regular order meeting ended at 9:51am