

November 13, 2021

Lakeway Airpark Board Minutes – Approved

Meeting called to order at 9:30am – Mike Torbett

A note of thanks was made to Sam Kass for mesquite removal.

Board Members Present (Quorum reached):

Mike Torbett Erik Mulloy Cory Bull Bill Gunn Scott Epley (phone) Josh Cobb

Members/Visitors Present in room:

Keith Durio Andy Trevino Doug Beckshian Bob Tozzi Terry Preistap Jeff Klaas
Pat Hall Steve Smith Gerry Ward Barry Shelton Bill Kulpa Bob Turchin
Gates Wolcott

Several others but list uncollected.

Secretaries report – Josh Cobb

- The October 9th 2021 meeting minutes were approved by the Board
- The November 13th 2021 meeting agenda was presented and approved by the Board.

Financial report – Erik Mulloy

- Report on finances was given; \$209K cash on hand. Large expenses: \$11,900 tax bill.
- Audit of books. Erik to will be conducting an audit with Jeff Klaas and Joe Bain on Nov 29th from 11:30am to 1:30pm
- Erik is starting a search for a new law firm to represent the Airpark in its tax protest with Travis county.
- Erik is forming a committee to review membership fees. Member fees have not been raised in a long time.
- Our landing fees are comparatively low; suggestion raised to give landing pilots a Venmo path to pay; QR code - Erik
- A suggestion was made to sell ad space on web site. Josh to look into web stats and ad rate card – Josh

Maintenance update – Cory Bull

- Report on Maintenance was given by Cory. Short and nothing notable.
- Erik ordered 4 x Windsocks and Cory will install – Cory.
- 4 x D batteries to be put into towel dispenser by Cory.
- Outside bathroom lockset to be replaced by Cory.
- Jeff Klaas will check anemometer – Jeff.
- Bob Turchin suggested adding motion sensor to inside shack lights.
- Bob Turchin requested the Board to approve the removal of some dirt in a drainage ditch near his home at the 34 end of the runway. The dirt is filling in the ditch and not allowing water to properly flow and drain out. 6" removal is requested. Board approved this removal by Mr. Turchin.
- Jeff Klaas to confirm with golf course manager about the removal of brush at 16 end of airport. Jeff

Social committee / Community relations – Scott Epley

- Report on Social Events: Hangar social event went well. 35-38 people showed up.

Airpark safety update – Bill Gunn [NEW standing agenda item approved by the Board]

- Report & Discussion on Airpark Safety: Bill Gunn submitted a draft report to the Board on Airpark Safety rules and reviewed them during this meeting. There was a discussion to publish a calm wind runway (RWY 16).
- Mike Torbett mentioned there may be a path and support for Lakeway Police to cite infractions at airport.
- Review and response to Mr. Scott Franz was discussed. Board agreed not to make a direct response; to publish some of the items in his letter into an FAQ on the web site (Josh); engage Mayor and city council.
- Update from Bill re: work report on revising emergency action plan
- Protocol for end of runway run up area use – Bill G explained that the runup area is technically considered on the runway and thus 2 planes should be careful about being on at once.
- Solicitation of safety observations from the attendees; discussion ensued.

Old Business

- Master record update to add the automated airport advisory. Status = In Progress - Jeff Klaas

- Emergency response coordination – Mike T discussed.
- Fuel leakage and leak detection – Jeff Klaas and Erik Mulloy discussed tech issues/replacement/life of tank.
- Finding a backup person certified for fuel tank operations – Pat Hall and Steve Smith agreed to be trained and “back ups” for Jeff Klaas.

New Business

- Hail Shed - update on current status and date for next sealed bid application. Erik was asked by the Board to send a 30 day notice and then operate a sealed bid process and update the contract to allow for annual renewal with 30 days auto renew with ability for Board to non-renew. Erik to draft and share.
- Gates Wallcot: discussed the issue about aircraft parking and runway access. Gates was prevented from accessing the runway by a plane parked at the airport car entrance. The Board agreed to remove that spot and create a new spot along the ramp at the runway edge. Gates offered to pay for this change. Cory will do the paint-over work and replace with an “X” to denote “No Parking” and handle painting a new T spot.
- Erik Mulloy asked to have an agenda item to be added to the next Board meeting on the topic of “Grant lease rate to tie downs located on homeowner property”. - Josh
- Board asked for an agenda item to be added to the next Board meeting on the topic of “Paving the current grass tie down area”. - Josh
- Terry Preistap offered to run auto tags to find owner information for two cars (White Suburban and Brown Durango) parked in the lot for a very long time without moving – Terry.
- Josh was asked to look into rules and customs related to availability of meeting minutes for “Not For Profits”. This was completed by Josh and the findings are that most minutes outside of government meetings are typically NOT available publicly and only recently has that begun to change. But this change is primarily in the for profit world, not the non-profit world. The fact that Lakeway Airpark makes its meeting minutes available to anyone that asks is more open vs. peers.

Meeting adjourned 10:53am