

July 8, 2023

Lakeway Airpark Board Meeting – Proposed Minutes

Meeting called to order by Phil Thompson 9:32am

Board Members Present: Phil Thompson, Erik Mulloy, Jeff Brinkman

Attendees:

Secretaries report – Josh Cobb or Other

- The July 8th 2023 meeting agenda was presented and approved by the Board. Approved unanimously.
 - Note: the May 2023 minutes were approved by the Board unanimously at the June 2023 Annual meeting.
- Community Relations Report
 - Working on a neighbor info packet.
 - Proposal for the Lake Travis Film Festival to show a movie in late July or August in Hangar B2 with approx 100 attendees. LTFF has all equipment and would provide all items needed and a PG movie. A member of LTFF is present to explain and answer questions. Jon xxxx is exec director and gave a proposal. Working to get insurance approved, estimated 50 people to attend, will bring own tables, chairs and refreshments, has crew of 5 helpers, only PG movie. On or about the 28th of July. Scott Epley is POC. Plan approved pending insurance.

Financial report – Erik Mulloy gave an update on financial. After Alpha Paving is paid, balance is: \$225K // \$19K in accounts receivable. Net income YTD: \$48K.

Maintenance update – Pat Hall not in attendance.

- Workday items list update
- Update re: Phil Thompson mentioned: around 5pm on May 11th, 2 young men on north end of runway, and they jumped up and ran for their car on Flamingo and took off. Phil suggested we block the access approach from Flamingo to the north end of the runway. Some big rocks moved and put in place would dis-invite folks from thinking about driving into that area. Start with a sign, then rocks. Pat and Phil to put some signs from the shack. Pat and Phil. Update: has not been completed. Phil and Pat. Also: discussed adding some large rocks to narrow access and then put a chain up with a lock.
- Discussion of weeds and grass coming up through cracks. Pat and Jeff.
- Water pressure at the hangars is low. Scott to contact Ed Ragan.
- New Hangar area: Move the porta-potties out of the way of Jeff K. Silt fence issue to address.

Social committee / Community relations – Scott Epley

- Open House Schedule for 2023:
 - Saturday, July 8th, 8:30 – 9:30am // Scott reported that it went well.
 - Saturday, August 12th, 8:30 – 9:30am
 - Saturday, September 9th, 8:30 – 9:30am
 - Saturday, Oct 14th, 8:30 – 9:30am [FINAL for SEASON]
- Scott planning an airpark member dinner at a local restaurant and will share dates // invite people // Scott Epley.
 - Phil suggested Front Yard on Bob Wire road. Josh agrees.
- Scott planning an Airpark movie night in October with Pizza.

Airpark safety – Jeff Brinkman

- Discuss any Safety Items // Nothing new from Jeff. // Jeff is reviewing the security and response plans and spoke to Chief Abbott and will work with assistance chief on a response chart. Jeff.

Old Business

- Hangars 5 & 6 Updates // Phil said that the city is making him jump through hoops, fire hydrant placements, still waiting for an easement.
- Committee Chair Progress Updates
 - **Revenue Enhancement Committee // Erik Mulloy //** Erik mentioned need for a meeting to discuss this specifically. Board expecting to have a new price schedule and start applying it by the end of this fiscal year. Funds are needed to build reserved for runway re-paving and other costs that have gone up. Some prices charged by the airpark have not changed for 15 years.

- **Condo hangar lease review Committee // Niel Olufsen //** Not present at this meeting. Phil provided him with example language for hangars 5 and 6.

New Business

- Runway Access Agreements Discussion (format, timing and roll out) – Board
 - Josh will provide an example of a TIE DOWN lease from the past. Josh.
 - Josh will research software for membership management. Josh.
- Update on FAA runway inspection report – Jeff Klaas. // Inspection was completed and shared, edited by us and confirmed back to inspector. Expecting a few changes withing 2-3 months before we see it in AF/D and Foreflight. No significant issues, minor recommendations of changes to the wording of our airport in the AF/D.
- Phil: discussed moving the official board meetings to a quarterly meeting cycle with “pilot meetings” (no voting or official business) in between. Phil sent the Board a proposed schedule for this. See email.
 - Erik proposed a that we have a “Pilot committee” that can meet each month and discuss items and do a FOD walk, workday, etc. General agreement by the Board.
 - According to Bylaws, only 1 Board meeting per year is required.
 - Board plans to vote on this idea at the August meeting.
- Robert Turchan discussed improvement ideas for Hail Shed. Idea of enclosing with awning/canvas type material that is retractable. This was proposed twice before but the city said no. Robert proposing to ask submit a proposal to the city after getting approval from the Airpark. Robert would pay for the improvements. Concerns from the Airpark are aesthetics and maintenance costs down the road. Board will consider Robert’s proposal but no approval at this time.

Regular session adjourned at 10:17am.

Executive Session to discuss Public Relations Issue

"The board of directors met in executive session to consider member(s) request of removal of current member due to said individual providing harm to the Airpark. After careful consideration the Board decided to take no action at this time."