

Lakeway Airpark, Inc.
115 Flying Scot, Lakeway, TX 78734
Nov 8, 2003

This meeting was called to order at 9:23 a.m. Board members present: Debower, Anderson, Thompson, Byrd, and Reinschmidt. Guests: Joe Bain, Curtis Hodgson, Grant Kaiser, Mark Goldberg, Jim Anderson, Wayne Wagner, Keller Bradfield, and Jeff Klauss.

Secretary's Report: Minutes of the board meeting of Oct 11, 2003 were read and approved.

Treasurer's Report: Treasurer Thompson discussed the Newsletter mailing cost which was around \$250-\$300.

Official paperwork was received concerning the dismissal of the lawsuit. Questions were raised concerning whether Rick Skinner signed the document.

Curtis Hodgson discussed his Airpark Building fund solicitation letter. He is planning on 2 mailings 1st with no deadline, and a second mailing with a Feb 5 donation deadline. The letters will describe 3 donation amounts: \$250 - friend of the Airpark; \$700 - Member; \$1000 - Founder. Reply cards with self-address stamped envelope will be included. Bill Thompson will compile a mailing list.

Old Business:

Enterprise rental car is opening an office at 620 and Lakeway Blvd. They have signed a hold harmless clause, provided an 800 number for the web site, and will provide a sign to be placed at the Airpark informing visitors of the rental car information

The FAA has provided 3 forms, which need to be filled out before construction can begin on the 5th hanger. John R to forward the documents to Grant Kaiser.

There was discussion concerning the status of the 5th hanger group. Joe Byrd indicated it is the intention of the Airpark association to conclude the lease agreement with the 5th hanger group, not any one individual. Disagreements between the 5th hanger group members and Curtis Hodgson will need to be resolved in order to move forward.

New Business:

Jim Anderson provided a list of Airpark maintenance items, which need to be accomplished, and the following persons volunteered as follows:

1. Install new tie-down ropes when needed – Grant Kaiser
2. Install new Windsocks – Grant K & John R
3. Mow area South of 4th hanger – Ken Debower
4. Repair or replace runway warning signs – Joe Byrd
5. Flower bed around sign – next workday
6. Repair & paint fuel pump/credit card machine -- ??
7. Install new answering machine – Joe Byrd

8. Clean office & under counter of unneeded boxes, file records – John R & Wayne Wagner
9. Put up Christmas lights on Airpark building – Dec workday
10. Coke machine – Jeff Klauss
11. Ramp Check cars – publish list of car parking permits

Additional maintenance items are:

1. Check sprinkler system and timer for proper operation -- ??
2. Spray roundup along runway north of Byrd hanger and on ramp – deferred till Spring
3. Repair and paint Byrd hanger – deferred till Spring

It was suggested that Joe Bains be reimbursed for web page expenses of approximately \$50/year for past 4 years or \$200. This was approved.

The question was raised if there should be a minimum number of gallons fuel purchases to qualify for the 2-day free ramp parking. No decision was made at this time.

Rene Aredondo has an easement for a taxiway on Airpark property from 4th hanger to S end of runway. Joe indicated that an aircraft on the south end of this easement area could constitute an obstruction of the FAA approved approach plane. It was noted that there is no plan to build a taxiway at this time. This could become a future issue.

Jeff Klauss presented his taxiway plan. A 4-month temporary approval was granted for access. This temporary approval is to allow for any changes, which may be needed to tie into the 5th hanger taxi area, once that is, finalized. In the mean time it is Jeff's intention to taxi on the grass over to the existing 4th hanger area.

Meeting adjourned at 10:36 a.m.

Respectfully submitted, John Reinschmidt, Secretary.