

# **LAKEWAY AIRPARK, INC.**

## **Rules and Regulations**

(Approved by Board of Directors on April 9, 2011)

### **I. Introduction**

The Airpark facilities are available to the public in accordance with the laws, rules and regulations of the City of Lakeway, the FAA and other appropriate governmental agencies and the Bylaws, Rules and Regulations of the Lakeway Airpark Inc.

The airpark is located in a residential neighborhood. The Airpark, its members, and users of the airpark are expected to maintain the residential quality of life insofar as possible for the citizens of Lakeway, The Hills, and neighboring communities.

The Airpark is a volunteer organization. It has no employees. Members are encouraged to serve as Directors and to participate in the ongoing maintenance and operations of the airpark. In order to ensure that the airpark remains open for the convenience of all aviation users and enthusiasts, payment of appropriate fees is mandatory.

### **II. Airpark Management, Authority & Enforcement**

**A. Management:** In accordance with the Bylaws The Board of Directors manages the Airpark. The Board of Directors has the authority to make, amend, and enforce the Rules and Regulations that pertain to the Airpark.

1. The President is the designated Airpark Manager.
2. The City of Lakeway has enacted zoning laws, which every pilot should be aware of prior to operating at Lakeway Airpark.

**B. Enforcement:** To ensure compliance with the Rules and Regulations of the airpark, the Board of Directors will establish appropriate means of enforcement. Enforcement may include, without limitation, the imposition of fines and charges for violations of the Rules and Regulations. The Board of Directors reserves the right to pursue all legal recourse available to enforce these rules, regulations and restrictions or to collect fees and or fines imposed in accordance with Bylaws of the Airpark and or the rules and regulations. Appropriate City of Lakeway and FAA sanctions may also be imposed and enforced.

### **III. Aircraft Operations and Traffic Control Rules**

- A.** All aircraft operating at the airpark shall comply with all applicable FAA and FCC rules and regulations.
- B.** The local CTAF/Unicom frequency is 123.00. The frequency is not monitored but is required for use for all airpark communications. The Lago Vista AWOS is available on 119.325 and the phone number is (512)267-1365
- C.** Left-hand traffic patterns shall be used. Pattern altitude is 1900 feet msl. The airpark elevation is 905 feet msl.
- D.** Following takeoff pilot shall maintain runway heading until the aircraft has reached 400 feet above ground level (1300' msl) **and aircraft is at least 1 mile from departure end.**
- E.** "Touch and go" landings and takeoffs are prohibited. Multiple closed traffic operations and low pass flybys are discouraged, other than for missed approaches. The Airpark assumes no risk for aircraft operations. Aircraft operators assume all risks for operations at the airpark.
- F.** Deer and other wildlife may be on the runway. The Airpark is not fenced. Aircraft operators assume responsibility for avoiding deer and other wildlife on the runway. Caution is required.

### **IV. Ordinances by City of Lakeway**

The City of Lakeway prohibits the following uses of the Airpark through Section 30.03.016 of the Code of Ordinances, City of Lakeway, Texas.

- A.** Use of airplanes which exceed a certified gross take-off weight of 12,500 pounds.
- B.** The taking off or landing of airplanes at any time other than between the times of sunrise and sunset.
- C.** The accessing, occupying, or using for any purpose other than accessing, taking off, and landing of airplanes, of the area on and within fifty (50) feet of a runway located within an "AV" District. Except for the operators of the airport facilities or their agents in the discharge of their duties, the prohibited uses shall include, but not be limited to walking, jogging, roller-skating, bicycling, and use of golf carts and any other motor vehicle other than airplanes.
- D.** Commercial operations which involve the transportation of passengers/cargo or maintenance and storage of airplanes, except as permitted by owners of the airport facilities.
- E.** Commercial operations which involve flight instruction or airplane rental.
- F.** The landing or takeoff of any lighter than air aircraft, such as gliders, hot air balloons, ultralights, or similar aircraft.

- G. The use of the airport for parachuting or skydiving.
- H. No Unmanned Aerial Vehicles operations are permitted

## V. Transient Parking and Ramp Usage

Any aircraft that has not contracted for an annual ramp or grass tie-down space is not permitted to park on the ramp or grass tie-downs for more than 8 days per 30-day period. The operator is required to tie down any aircraft they park on the airpark ramp or grass. Priority for aircraft parking will be given to members who have a current ramp or grass tie-down agreement with the Airpark. Transient aircraft may be asked to vacate their parking spaces in favor of members who have contracted for tie-down space by Airparks' designee. If the operator cannot be located or refuses to relocate aircraft, the Airpark manager may move or cause to be moved, any aircraft parked in violation of these rules, without the Airpark assuming any liability.

All aircraft parking must be in a designated tiedown space.

## VI. Fuel Service

The Airpark maintains a self-service, credit card activated fuel pump on the ramp. 100 LL fuel is offered through this pump. Engines must be off before fueling. Upon completion of fueling, operators must close the pump cover and move their aircraft away from the fueling area.

## VII. Automotive Parking

- A. **Liability:** Parking on airpark property is at the operator's risk and must be parked in spaces designated in automotive parking areas. The Airpark assumes no liability or responsibility for any type of damage to any automobile parked on the Airpark's premises.
- B. **Prohibited Vehicles:** No Trailers or oversized vehicles are permitted to park in parking area.
- C. **Use:** Parking is available for airpark users and visitors only.
- D. **Parking Permits:** Automotive Parking permits shall be displayed on all vehicles in the manner set forth by the Board of Directors. One Automobile parking permit is included with all ramp and grass tie-down annual leases. Annual automotive parking permits are available.
- E. **Transient Parking:** When spaces are available transient automotive parking is available on a first come first serve basis. Any overnight transient parking requires the payment of a fee as set forth herein by the Board of Directors.
- F. **Taxiway and Ramp Area:** Automobiles are permitted to enter the taxiway and ramp area for the purpose of loading or unloading. No unattended vehicle may be parked on airpark property except in designated automotive parking spaces or as permitted in hangars and covered areas as provided in the aircraft ground lease agreement.

## VIII. Dues & Fees

**A. Fees:** The Board of Directors shall set the amount of dues and fees charged by the Airpark for use of Airpark assets and facilities. All applicable, unpaid fees and other charges may constitute a lien on aircraft, pursuant to Texas statutes. Government and Emergency aircraft are exempt from all fees while on official business.

**B. Membership Dues:** The current dues for membership are as follows:

1. Class One Members - \$200
2. Class Two Members - \$100
3. Class Three Members - \$100
4. Class Four Members - \$50

Payment of membership dues constitutes acceptance of the Bylaws, Rules and Regulations, and Taxiway Agreement of Lakeway Airpark, Inc.

**C. Tie-down spaces:** Tie-down spaces may be contracted on an annual basis. At such times as all contract tiedown spaces are full, the Airpark will maintain a standby waiting list for all those who desire tie down space. Those who desire tie-down space shall present their requests in writing to the Airpark.

1. Ramp spaces on the paved ramp are \$900.00 payable annually in advance
2. Grass spaces are \$600.00 payable annually in advance

**D. Hangar Ground lease Fees:** Class II Members in good standing who own or lease enclosed hangars on Airpark property are required to pay a yearly hangar ground lease fee to continue to use the Airpark property. Hangar Ground lease fee is \$810.00 payable annually in advance.

**E. Aircraft Partnerships:** For partnership interests in aircraft with tiedown leases or hangar leases at the Lakeway Airpark, one member of the partnership must be designated as the primary partner, and that individual will be listed on the tiedown or hangar lease and will receive a Class II membership. All other partners must join the airpark at either a Class III or Class IV level, depending on their residency eligibility (in the LTISD boundary). All partners will qualify for the fuel discount provided they maintain their Airpark membership. If, during the period of the lease, partners sell their interests and no remaining partner lives in the LTISD boundary, then all remaining partners will retain Class IV status and the plane will be allowed to remain at the Airpark on a space-available condition, and subject to a review of the Board of Directors at each annual lease renewal.

**F. Covered Parking Fees:** Class II Members in good standing who lease the covered parking area on Airpark property are required to pay a yearly covered parking ground lease fee to continue to use the Airpark. The Covered Parking fee is set by a sealed bid process and varies according to this bid process

**G. Transient Parking Fees:** All aircraft who park on the paved ramp or in a grass tiedown area that do not hold a current Tiedown space contract are to be charged a tiedown fee of

\$10.00 per overnight per space used, with first 2 nights free with fuel purchase or payment of landing fee. Those aircraft that have contracted annual parking leases receive priority.

**H. Transient Landing Fees:** Transient turbine aircraft are to be charged a per landing fee of \$25.00 for singles and \$50.00 for multiengine.

**I. Auto Parking:** Auto parking fees are collected for each auto parked by those who are not paying contractual Tiedown or Annual Parking permit fees.

1. Annual Parking Permit fees are \$350.00 payable annually in advance

2. Auto parking fees are \$5.00 per day for each auto parked

**J. Fee Collection:** Fees are collected on the honor basis. Envelopes are provided on a box on the wall of the airpark building. On a continuing basis, Airpark designees “tag” transient aircraft and automobiles with envelopes indicating that a fee is due and payable.

**K. Effective Date:** Fees for daily use and landing fees become effective immediately. Annual fees are effective at the next renewal of leases which occur after May 31, 2008

## **IX. Airpark Property Access and Use**

In order to provide a safe operating environment for aircraft on and in the vicinity of the runway no non-aviation related traffic is permitted within 50’ of the runway at anytime except that anyone authorized by the airpark manager are permitted to enter the area in order to inspect, service, clean or otherwise maintain the runway environment.

**A.** Whenever work is being performed within 50’ of the runway an operational radio should be used to communicate with aviation traffic.

**B.** Whenever work is being performed on the runway a radio must be used to communicate intentions with aviation traffic.

Domestic animals are to be under their owner's control at all times.

## **X. Availability of Documents**

**A.** Copies of these Rules and Regulations are available to all members upon request at no additional charge.

**B.** A copy of these rules shall be posted at the Airpark terminal for review.

**C.** A copy of these rules, regulations and restrictions shall be maintained and available for download on the Airpark website [www.3r9.org](http://www.3r9.org).

**D.** Anyone may request a copy of these rules, regulations and restrictions. A \$5.00 fee will be charged to cover the cost of mailing and or copying.